



Supervision of Children Policy

At Belinay Early Learning Centre, we have suitable staffing arrangements to meet the needs of all children and ensure their safety. The nursery manager is responsible for all staff, volunteers, relief staff receiving information on health and safety policies and procedures in the nursery to ensure they are adequately supervising the children, including whilst they are eating.

Supervision: We ensure that children are always supervised adequately whether children are in or out of the building, including eating through:

- Appropriately deploying staff members meeting the ratio and qualification requirements to ensure children's needs are met and continuing to monitor this across the setting regularly. This includes informing parents about staff deployment and, when relevant and practical, involving them in these decisions.
- Making sure that every child is always within the sight and/or hearing of a suitably vetted member of the staff.
- Completing registers as soon as soon children enter and leave the premises and carrying out head counts throughout the day.
- Risk assessing activities, experiences and equipment to ensure children are not exposed to unnecessary risks, including removal of any choking hazards and fully supervising any activities that may pose this risk.
- Ensuring children are fully supervised at all times when involved in all types of water play as we are aware that children can drown in only a few centimetres of water.
- Taking special care when children are using large apparatus e.g., a climbing frame.
- Support children to identify, minimise and manage risks in their play.
- Making sure staff recognise and are aware of any dangers relating to bushes, shrubs and plants when on outdoor visits to the nearby parks.
- Supervising children at all times when eating and monitoring early toddlers very closely.
- Supervising sleeping children and never leaving them unattended.
- Never leaving children unattended during nappy changing times.
- Supervising children carefully when using scissors or tools, and during the fun cooking activities.
- Increasing staff: child ratios during outings to ensure supervision and safety.
- At BELC, we follow a standard practice where a member of the staff **MUST** supervise children at all times.